

INFORMATION SHEET FOR LANGUAGE ASSISTANTS

SCHOOL YEAR 2025-2026



** Esta ficha pretende facilitar información al auxiliar que desconoce nuestro sistema educativo y cultura. Se evitarán acrónimos y se hará lo más comprensible posible. Es recomendable que los/las actuales auxiliares contribuyan a cumplimentar esta ficha (borrar esta información).*

SCHOOL DATA	• CEIP Gloria Fuertes • Calle Dr. Eduardo Balguerías, S/N, 23009 Jaén • Telephone: 953 36 64 50 • Email: 23004185.edu@juntadeandalucia.es • Google Maps location: Q6R6+FJ Jaén
Contact of the reference person(s)	• Administrative E-mail: 23004185.edu@juntadeandalucia.es • Bilingual Coordinator Amparo Herrador Quero amparo.herrador@gmail.com
Education level	• Elementary School (Infantil y Primaria) Ages: 6 to 12 years old.
Accessibility	• All the rooms in this school are accessible to everyone especially for people with disabilities and reduced mobility.
Collaboration subjects/modules of the Language Assistant	Auxiliars are expected to help in the following subjects: • English, Science (Natural & Social Science), Physical Education (P.E) and Music.
Guidelines, resources and materials for the Language Assistant	Blog and Web Pages: www.ceipgloriafuertes.es/images/20242025/October-Blog---Sebastian.pdf Center Rules- Reglamento de organización y funcionamiento (R.O.F.) www.ceipgloriafuertes.es/images/20212022/documentos/ROF-2021-2022.pdf
Information about the town and/or neighborhood	• Jaén, Spain is a medium-sized city known, among several things, for its amazing olive oil production. • Promotional video: https://www.youtube.com/watch?v=qwHAKUyqJQo • There are plenty of grocery stores and more than several gyms. There are several green spaces for sports, parks, a mall, bike paths, and some hiking paths. There are informal soccer groups, flamenco classes, a climbing gym, local language exchanges, and more. The Universidad de Jaén can also be a good resource, as there are many Erasmus students from around the world who attend as well.

Getting to school	• If you live in Jaén City, you may be in walking distance to the school. If not, take the bus. • There is a local bus in Jaén run by Alsa. There is also a website with this information: https://www.transporteurbanodejaen.es/lineas
Accommodation - Where to live in town? - Possibility of staying with a family? - Possibility of sharing a flat with teachers?	• Be prepared for the apartment search to take some time. You will likely need an Airbnb or a similar short-term rental before you find somewhere more permanent. There are many websites (Idealista/Fotocasa) and Facebook pages for renting. Searching something like “alquiler piso Jaén” on Google will provide you with a wealth of resources. Similarly, search “alquiler Jaén” on Facebook, and there are many groups for this purpose. • Most auxiliares have shared apartments in the past few years. Some have rented an individual room in a local’s house
Contact with other language assistants or mentor	• I recommend reaching out to other auxiliares through Facebook and Whatsapp. Facebook - Auxiliares de Conversación en Andalucía: https://www.facebook.com/groups/824891444303329/ • As the auxiliar for CEIP Gloria Fuertes 2024-2025, I am willing to provide mentorship. Ask your coordinator for my contact information.
Previous Experiences Language Assistants	Blog and Web Pages: www.ceipgloriafuertes.es/images/20242025/October-Blog---Sebastian.pdf www.ceipgloriafuertes.es/images/20232024/May-Blog-2024.---copia.pdf _____ _____